



## School Supply Packet Ordering from Louisiana Office Supply Co. Instructions

Place your order and the packs are labeled with your child's name and are delivered to Jehovah Jireh Christian Academy. The packs include all supplies on your list except book sacks, crib sheets, blankets, and supply fees. The supply fees are paid separately to the school. The supply packs can be purchased online or by phone, or in person starting June 24th – ending July 27<sup>th</sup>.

After July 27th, packs must be ordered by phone and picked up at our store.

Call: 927-1110 (quickest) or Stop in Louisiana Office Supply Co. at 7643 Florida Blvd.

Monday – Friday – 8am to 5 pm (*Great Selection of Jansport Backpacks 20% off*)

Or Order Online: go to **SHOP.LOSCO.COM** (no www)

Grade(s)	Pack SKU	Price	Grade(s)	Pack SKU	Price
Nursery 1&2	LOSJJN12	\$ 30.00	1st - 2nd	LOSJJ12	\$ 88.00
Pre K3	LOSJJP3	\$ 90.00	3rd - 6th	LOSJJ36	\$ 79.00
Pre K4	LOSJJP4	\$ 70.00	7th - 10th	LOSJJ710	\$ 133.00
Kindergarten	LOSJJK	\$ 80.00	11th - 12th	LOSJJ1112	\$ 94.00

**USER NAME: JJCA PASSWORD: warriors – Password is Case Sensitive**

*Look at the Cart Count (top right), if any items are in the cart, log out and use one of the alternative usernames. Alternate Usernames JJCA1, JJCA2, or JJCA3 - password is warriors on all.*

**VIEW CART** & make sure it does not include previously abandoned items before starting your order.  
2 people can be in the site using the same username at the same time.

Using the favorites list is easiest. On a desktop it is under the purple bar. On a phone, you can either access it from My Account or scrolling down to the list at the bottom.

**If you have multiple children, enter their names in the comments field after each pack item**  
**If you have multiple children, enter their names in the add line note field after each pack item**

**View Cart** and make sure it does not include previously abandoned items before checking out.

**CLICK** Proceed to Checkout

**Order Reference Field - Enter Your Student's LAST Name**

**Add Notes/Instructions - Enter Your Students Full Name,**

**Your Name, Daytime Phone Number, Email Address**

**CLICK** Add New Card & Place Order

**ENTER** payment information American Express does not work with the school's ship to address, if you want to use AMEX, please call in your order, we need to change the address.

Do not click Save this card for future orders!

Do not abandon your cart after entering your credit card info!

Your credit card will be charged the day you place your order.

Print or Screen Shot this page. You will not receive a confirmation page.

You will be given a Reference number once your order is submitted. Print or screen shot this page

**All Fees are Payable to the School by the 1<sup>st</sup> day of class in August.**