



School Supply Packet Ordering from Louisiana Office Supply Co. Instructions

Pick up on Meet the Teacher Day. The packs include all supplies (even socks for 1st grade) on your list except book bags and books. The supply fee is paid separately to the school. The supply packs can be purchased online or by phone, or in person starting May 6th – ending July 15th.

*Order before June 1, the school makes \$2 per pack for teacher supplies.

*After July 15th. packs must be ordered by phone & picked up at our store (2 day fill) & cost \$5 extra.

Call: 927-1110 (quickest) or Stop in Louisiana Office Supply Co. at 7643 Florida Blvd.

Monday – Friday – 8am to 5 pm (*Great Selection of Jansport Backpacks 20% off*)

Or Order Online: go to **ORDER.LOSCO.COM** (no www)

between 6 am and 9:00 pm (M-F), 24 hours Saturday & Sunday

USER NAME: FLAIM PASSWORD: supplies – Password is Case Sensitive

Look at the Cart Count (top right), if any items are in the cart, log out and use one of the alternative usernames. Alternate Usernames FLAIM1, FLAIM2, FLAIM3 or FLAIM4 - password is supplies on all.

VIEW CART & make sure it does not include previously abandoned items before starting your order.

2 people can be in the site using the same username at the same time.

(it happens to each school once or twice each summer)

Go to Favorites at the very top, second from right and choose All Grades

Some grades have 2 packs – order the one that corresponds to your child’s last name.

Pack Prices are Before Tax

Pack SKU	Price	Pack SKU	Price	Pack SKU	Price
FLAIMP3	\$ 57.00	FLAIM1B	\$ 90.00	FLAIM3G	\$ 85.00
FLAIMP4	\$ 67.00	FLAIM1G	\$ 90.00	FLAIM4B	\$ 88.00
FLAIMKB	\$ 79.00	FLAIM2	\$ 88.00	FLAIM4G	\$ 88.00
FLAIMKG	\$ 79.00	FLAIM3B	\$ 85.00	FLAIM5	\$ 90.00

If you have multiple children, enter their names in the comments field after each pack item

View Cart and make sure it does not include previously abandoned items before checking out.

CLICK Checkout

Enter Your Name, Daytime Phone Number, Email Address and Zip Code

Enter First Name & Grade (squeeze in as much as you can for multiple children) & Last Name

ENTER payment information – Choose card type. American Express does not work with the school’s ship to address, if you want to use AMEX, please call in your order.

Cards will be charged on or the day after you place your order, if you need a special date to charge out your order, please call in your order, we can make notes on your order.

Press the [Blue Add Your Card Button](#)

Do not abandon your cart after entering your credit card info!

CLICK – [Update Changes](#) CLICK – [Place Order](#)

You will be given a Reference number once your order is submitted. **Print or Screen Shot this page.**

You will not automatically receive a confirmation email.

Classroom Supply Fees are due to your child’s classroom