

Louisiana Office Solutions Co.



LOUISIANA
Office Supply Co.



LOUISIANA
Office Furniture Co.



LOUISIANA
Janitorial & Facility Supply Co.

School Supply Pack Ordering from Louisiana Office Supply Company Instructions 2022-2023

Place your order and the packs are labeled with your child's name and are delivered to LA Key Academy
The supply packs can be purchased online or by phone or in person starting July 11 – ending August 1st

Call (quickest): 927-1110 or stop in Louisiana Office Supply Co. at 7643 Florida Blvd – M-F 8am to 5pm

Or Order Online: go to **ORDER.LOSCO.COM** (no www)

Between 6 am and 9 pm weekdays, 24 hours on Saturday & Sunday

Username:LAKEY Password supplies – (password is case sensitive)

Look at the Cart Count (top right), if any items are in the cart, log out and use an alternative username.

Alternate Usernames LAKEY1, LAKEY2, LAKEY3 – password on all is supplies

Using a Desktop? Go to the Favorite Tabs at the very top and choose all Grades

Mobile or Desktop Search for the Pack SKU in the top search field

All Packs are \$60 plus tax

Grade	SKU	Grade	SKU
Kindergarten/First	LKAK1	Fifth	LKA5
Second	LKA2	Sixth	LKA6
Third	LKA3	Seventh	LKA7
Fourth	LKA4	Eighth	LKA8

If you have multiple children, enter their names in the comment field.

View Cart and make sure it does not include previously abandoned items before checking out.

CLICK Checkout

Enter Your Name, Daytime Phone Number, Email Address and Zip Code

Enter First Name & Grade (squeeze in as much as you can for multiple children) & Last Name

ENTER payment information – Choose card type. American Express does not work with the school's ship to address, if you want to use AMEX, please call in your order.

Cards will be charged on or the day you place your order, if you need a special date to charge out your order, please call in your order, we can make notes on your order.

Press the [Blue Add Your Card Button](#)

Do not abandon your cart after entering your credit card info!

CLICK – [Update Changes](#) **CLCK** – [Place Order](#)

You will be given a Reference number once your order is submitted.

Print or Screen Shot this page. You will NOT receive a confirmation email.