

## School Supply Packet Ordering from Louisiana Office Supply Co. Instructions

Place your order and the packets are labeled with your child's name and are delivered to LaSalle Elementary for pick up at orientation. The supply packs can be purchased online or by phone, or in person starting June 6 – ending July 20

**If you order & pay for your pack before June 17th, Tigercubs PTO will earn a \$5 credit towards supplies.**

**Enter LES in the Enter Promotion Code Box in the last screen and press Apply**

Call: 927-1110 or Stop in Louisiana Office Supply Co. at 7643 Florida Blvd.

Store Hours Mon – Fri – 8am to 5 pm - Website Mon-Fri 3am to 8:15pm (all day Sat & Sun)

Or Order Online: go to **order.losco.com**

*The site goes down Mon-Fri at 8:15 pm to 3:00 am the next morning. Open all day Sat & Sun*

USER NAME: LES PASSWORD: tigercubs – Password is Case Sensitive & No Spaces

Look at the Cart Count (top right), if any items are in the cart,  
log out and use one of the alternative usernames.

Alternate Usernames LES1, LES2, LES3, LES4 - password is tigercubs on all.

Either Use the Search Bar with pack # or the Favorites Tab and Choose the Grade, then Packet

**\$10 Supply Fee is not included and due to the school**

Pack Prices are before tax.

Grade	Pack #	Price	Grade	Pack #	Price
PreK	LESPK	\$ 63.00	Second Grade Gifted Boy	LES2GIFTB	\$ 62.00
PreK Hearing Impaired	LESPKHI	\$ 75.00	Second Grade Gifted Girl	LES2GIFTG	\$ 62.00
PreK Gifted	LESPKGIFT	\$ 74.00	Third Grade Boy	LES3B	\$ 107.00
Kindergarten Boy	LESKB	\$ 54.00	Third Grade Girl	LES3G	\$ 107.00
Kindergarten Girl	LESKG	\$ 54.00	Third Grade Gifted Boy	LES3GIFTB	\$ 107.00
Kindergarten Gifted	LESKGIFT	\$ 60.00	Third Grade Gifted Girl	LES3GIFTG	\$ 107.00
First Grade Boy	LES1B	\$ 61.00	Fourth Grade Boy	LES4B	\$ 86.00
First Grade Girl	LES1G	\$ 61.00	Fourth Grade Girl	LES4G	\$ 86.00
First Grade Gifted	LES1GIFT	\$ 66.00	Fourth Grade Gifted	LES4GIFT	\$ 76.00
Second Grade Boy	LES2B	\$ 66.00	Fifth Grade Boy	LES5B	\$ 74.00
Second Grade Girl	LES2G	\$ 66.00	Fifth Grade Girl	LES5G	\$ 74.00
			Fifth Grade Gifted Boy	LES5GIFTB	\$ 56.00
			Fifth Grade Gifted Girl	LES5GIFTG	\$ 56.00

**If you have multiple children, enter their names in the comments field after each pack item**

**View Cart** and make sure it does not include previously abandoned items before checking out.

**CLICK** Checkout

**Enter** Your Name, Daytime Phone Number, Email Address and ZipCode

**Enter** First Name & Grade (squeeze in as much as you can for multiple children) & Last Name

**ENTER** payment information – Choose card type. American Express does not work with the school's ship to address, if you want to use AMEX, please call in your order.

Cards will be charged on or the day after you place your order, if you need a special date to charge out your order, please call in your order, we can make notes on your order.

**Press** the **Blue Add Your Card Button** (never hit manage credit cards)

Do not abandon your cart after entering your credit card info!

**Enter** Promotion Code if you place your order prior to June 17<sup>th</sup>, Hit **Apply**

**CLICK** – **Update Changes** **CLCK** – **Place Order**

You will be given a Reference number once your order is submitted. Print or Screen Shot this page.